



Change of Status from F2 or B1/B2 to F1

AAU International Student Services will provide assistance in filing your application for change of status from F2 or B1/B2 to F1. However, please be advised that we cannot guarantee the approval of the application. If you are currently living in the Bay Area and would like assistance through our office, please schedule an appointment online after collecting all the necessary documents. You can schedule an appointment online at: <https://jblair.acuityscheduling.com>

Before deciding to file your application for change of status with USCIS, please consider the following:

- The F1 or B1/B2 principal visa holder must be in valid status when filing the application with USCIS.
- USCIS will process the application within 3 months. During this time you should not travel outside the United States, otherwise your application will be considered “abandoned” and automatically denied.
- USCIS may send a Request for Evidence (RFE). USCIS will ask for additional documents prior to making a final decision. During this time the processing of your application will stop. The processing of your application will resume upon receipt of the RFE. This may delay a decision by one to two months.
- You will not be allowed to begin your studies while your application for change of status is pending.
- Should you plan to travel outside the United States after your application for change of status was approved, please be aware that you must apply for an F1 visa prior to re-entering the United States.

Documents needed to file the change of status application:

- Photocopy of Form I-20
 - International Student Services must issue an “initial – change of status requested” Form I-20. To issue an I-20, you must submit:
 1. Current Financial Support Documents in the amount of \$36,600
 2. Completed Affidavit of Support Form
- Photocopy of Print Out of SEVIS fee payment receipt
 - You will be able to pay the \$200 SEVIS fee after your I-20 was issued online at: <https://www.fmjfee.com/i901fee/desktop/index.jsp?view=desktop>
- Original I-539 (available online at www.uscis.gov)
- Original G-1145 (available online at www.uscis.gov)
- Original I-94 or print out of I-94 (available online at: <https://i94.cbp.dhs.gov/I94/request.html>)
- AAU Change of Status Support letter
- Letter from you requesting change of status and explaining the reason for the change of status
- Photocopy of your passport bio page
- Photocopy of F2/B1/B2 visa and/or USCIS change of status approval notice
- Personal check in the amount of \$290 made out to "Department of Homeland Security"
- *F2 only: Photocopy of your marriage license to prove relationship with F1 principal visa holder
- *F2 only: Photocopy of F1's bio passport page
- *F2 only: Photocopy of F1's visa page and/or change of status/ status extension approval notice
- *F2 only: Photocopy of F1's I-94 (front and back) or print out of I-94
- *F2 only: Enrollment Verification Letter from F1's current school, unless F1 is on post-completion OPT
- *F2 only: Official Transcript from F1's current school
- *F2 only: Photocopy of F1's EAD (applicable, if F1 visa holder is currently on post-completion OPT)
- *F2 only: Employment Verification Letter (applicable, if F1 visa holder is currently on post-completion OPT)