



Change of Status from H4 to F1

AAU International Student Services will provide assistance in filing your application for change of status from H4 to F1. However, please be advised that we cannot guaranty the approval of your application. After you collected all the necessary documents, please schedule an appointment online at: <https://jblair.acuityscheduling.com>

Before deciding to file your application for change of status with USCIS, please consider the following:

- The H1B principal visa holder and you must be in valid status when filing your application with USCIS
- USCIS will process your application within 3 months. During this time you should not travel outside the United States, otherwise your application will be considered “abandoned” and automatically denied.
- USCIS may send a Request for Evidence (RFE). In this request USCIS will ask for additional documents prior to making a final decision. During this time the processing of your application will stop. The processing of your application will resume upon receipt of the RFE. This may delay a decision by one to two months.
- You may begin your studies while your application for change of status is pending.
- Should you plan to travel outside the United States after your application for change of status was approved, please be aware that you must apply for an F1 visa prior to re-entering the US in valid F1 status and continue your onsite studies.

Documents needed to file the change of status application:

- Photocopy of Form I-20
 - In order to file your application International Student Services must issue a Form I-20. In order issue an I-20, you must submit:
 1. Current Financial Support Documents in the amount of \$36,600
 2. Completed Affidavit of Support Form
- Photocopy of Print Out of SEVIS fee payment receipt
 - You will able to pay the \$200 SEVIS fee after your I-20 was issued online at: <https://www.fmjfee.com/i901fee/desktop/index.jsp?view=desktop>
- Original I-539 (available online at www.uscis.gov)
- Original G-1145 (available online at www.uscis.gov)
- Original I-94 or print out of I-94 (available online at: <https://i94.cbp.dhs.gov/i94/request.html>)
- Photocopy of your passport bio page
- Photocopy of H4 visa and/or USCIS change of status approval notice
- Personal check in the amount of \$290 made out to "Department of Homeland Security"
- AAU Change of Status support letter (*will be created after application packet is completed*)
- Letter from you requesting change of status and explaining the reason for the change of status
- Photocopy of your marriage license to prove relationship with H1B who is the principal visa holder
- Photocopy of H1B’s bio passport page
- Photocopy of H1B’s visa page and/or change of status/ status extension approval notice
- Photocopy of H1B’s I-94 (front and back) or print out of I-94
- Photocopy of H1B’s last three months’ pay stubs and/or a letter from the H1B employer confirming current employment