Plan to Correct for Continuing Accreditation
2020 Conditions and Procedures

Institution	Academy of Art University
Name of Academic Unit	School of Architecture
Degree(s) *(check all that apply)* **Track(s)** *(Please include all tracks offered by the program under the respective degree, including total number of credits. Examples:* *150 semester undergraduate credit hours* *Undergraduate degree with architecture major + 60 graduate semester credit hours* *Undergraduate degree with non-architecture major + 90 graduate semester credit hours)*	☐ **Bachelor of Architecture** Track: ☒ **Master of Architecture** Track: 1 (63 Units) Track: 2 (87 Units) ☐ **Doctor of Architecture** Track: Track:
Year of Previous Visit	2013 / 2022
Current Term of Accreditation *(refer to most recent decision letter)*	Continuing Accreditation (Eight-Year Term)
Program Administrator	Richard Alberta, Department Manager
Chief Administrator for the academic unit in which the program is located *(e.g., dean or department chair)*	Karen Seong, Director
Chief Academic Officer of the Institution	Eileen Everett, Chief Academic Officer
President of the Institution	Dr. Elisa Stephens, President
Individual submitting the APR	Anne Connors, Vice President of Compliance
Name and Email Address of Individual to Whom Questions Should Be Directed	Karen Seong, KSeong@academyart.edu

INSTRUCTIONS AND TEMPLATE GUIDELINES

A Plan to Correct is required in cases when the NAAB board determines that the program is not in compliance with one or more of the Conditions for Accreditation, either at the time continuing accreditation is granted or as a result of a Special Report review. Programs with a Plan to Correct will have two years to demonstrate compliance with Conditions for Accreditation noted to be out of compliance. Programs submitting a Plan to Correct will be required to provide a narrative response with supporting documentation and evidence of compliance for each Condition noted to be out of compliance.

Review of the Process. The Accreditation Review Committee (ARC) reviewers will make one of the following recommendations to be acted upon by the board:

- In the event a program has demonstrated compliance with all the Conditions for Accreditation previously noted to be out of compliance, accept the Plan to Correct and approve the program for the remainder of the term of accreditation.

- In the event a program has not demonstrated compliance with the Conditions for Accreditation previously noted to be out of compliance, defer action and require a revised Plan to Correct to address all remaining areas of non-compliance. (Submission timelines are December 15 and June 30.)
- In the event a program's Plan to Correct does not demonstrate compliance with Conditions for Accreditation within two years, continue the Plan to Correct, place the program **on notice** for a period not to exceed one (1) year, and inform the institution's Chief Academic Officer.
- In the event a program's Plan to Correct does not demonstrate compliance with Conditions for Accreditation within one (1) year of notice, place the program on probation for a period not to exceed one (1) year, require a focused visit on remaining areas of noncompliance within six months, and inform the institution's Chief Academic Officer. All accreditation decisions to place a program on probation will be made public on the NAAB website.

Decisions by the NAAB board regarding the program's Plan to Correct are not subject to reconsideration or appeal.

Instructions
1. Type all responses in the designated text areas. Add additional rows as needed to include all conditions not met.
2. **In demonstrating compliance with Program and Student Criteria, programs are expected to provide primary evidence and supporting materials as described in the NAAB Procedures. If programs are reporting on SC.5 and/or SC.6, this evidence should include at least three examples of student work for SC.5 and at least three examples of student work for SC.6 in addition.**
3. Reports must be submitted as a single PDF following the template format.

Deadline and Submission
Programs determined to be out of compliance with one or more Conditions for Accreditation identified at the spring board meeting will be required to submit a Plan to Correct on or before December 15 of the same year.

Programs determined to be out of compliance with one or more Conditions for Accreditation identified at the fall board meeting will be required to submit a Plan to Correct on or before June 30 of the following year.

Programs that fail to submit a Plan to Correct by the deadline will be placed on Administrative Probation, after notice.

All Plans to Correct should be sent to accreditation@naab.org on or before the appropriate deadline.

Plan to Correct Form
2020 Conditions and Procedures
Meeting Logs

Conditions Not Met	Corrective Actions	Timeline
List the number and title of each condition that must be addressed in the Plan to Correct.	*Provide a <u>narrative describing the corrective actions that have been taken and those that are planned but not yet implemented</u>. For all actions taken, provide supporting evidence as described under the relevant Condition in the 2020 Conditions and 2020 Guidelines for the Accreditation Process.*	*List the timeline for all corrective actions, including actual or planned start and completion dates.*
SC.6 Building Integration	***NAAB Decision Letter Excerpt (11/18/2024)*** *SC.6 Building Integration: The program did not provide sufficient information to meet the requirements of this Condition. The program needs to provide evidence that <u>student learning outcomes associated with this criterion are developed</u> (Corrective Action 1) and <u>assessed by the program on a recurring basis</u> (Corrective Actions 3 & 4), with a <u>summary of the modifications the program has made to its curricula and/or courses based on assessment results</u> (Corrective Actions 2, 5, & 6).* **Summary of Corrective Actions:** An updated assessment method has been implemented using updated Course Learning Outcomes (CLOs) that align more closely with the SC.6 criterion. The new course rubric is used by faculty to grade each student each semester. The assessment results are reviewed each semester to identify where a benchmark is not met. In subsequent semesters, curriculum improvements are made where needed in response to the assessment results. **Documents Provided for Context:** The MArch Assessment Procedures document describes the assessment policies at the course and program levels at the School of Architecture. The Appendix lists previous Corrective Actions that have been completed.	
	Corrective Action 1: CLO Updates The CLOs were updated to align more closely with the SC.6 criterion in ARH 619 Integrated Design Studio and its co-requisite course ARH 605 Environmental Controls and Integrated Building Systems. **Supporting Evidence:** Syllabus for ARH 619 Integrated Design Studio Syllabus for ARH 605 Environmental Controls & Integrated Building Systems	**CLO Updates** Start: Fall 2024 Completion: Fall 2024 for ARH 619 Completion: Spring 2025 for ARH 605
	Corrective Action 2: Curriculum Updates New instructional content for building performance was added to ARH 619 Integrated Design Studio. In addition, a Technical	**Curriculum Updates** Start: Fall 2024

Conditions Not Met	Corrective Actions	Timeline
List the number and title of each condition that must be addressed in the Plan to Correct.	Provide a _narrative describing the corrective actions that have been taken and those that are planned but not yet implemented_. For all actions taken, provide supporting evidence as described under the relevant Condition in the 2020 Conditions and 2020 Guidelines for the Accreditation Process.	List the timeline for all corrective actions, including actual or planned start and completion dates.
	Advisor with expertise in building performance was assigned to the course as support faculty. Using Climate Studio, students visualized and quantified solar radiation and daylighting to optimize building energy use. Students met with the Technical Advisor for individualized guidance on translating energy analysis results into design decisions. **Supporting Evidence:** Log-in Information for Instructional Materials for ARH 619 Integrated Design Studio	Completion: Spring 2025
	Corrective Action 3: Creation of New Rubric A new course rubric was created to assess each student's work in ARH 619 Integrated Design Studio. Students incorporate their work from the technical course ARH 605 Environmental Controls & Integrated Building Systems into their design studio course ARH 619 Integrated Design Studio. The integration is assessed in the studio class. **Supporting Evidence:** Rubric for ARH 619 Integrated Design Studio	**Creation of New Rubric** Start: Fall 2024 Completion: Spring 2025
	Corrective Action 4: Rubric Results Review To determine the final course grade, each student was assessed using the new rubric in ARH 619 Integrated Design Studio. Student work was reviewed in the form of a Course Archive from each student, which combined the work from ARH 619 Integrated Design Studio and ARH 605 Environmental Controls & Integrated Building Systems. The university's Institutional Effectiveness team aggregated the rubric results, which were reviewed by the director and faculty. **Supporting Evidence:** Curriculum Assessment & Rubric Results for ARH 619 Integrated Design Studio from Spring 2025 Student Work for SC.6: ARH 619 Course Archive 1 Student Work for SC.6: ARH 619 Course Archive 2 Student Work for SC.6: ARH 619 Course Archive 3 Student Work for SC.6: ARH 619 Course Archive 4 *Note: To locate SC.6 evidence in the Course Archives, please download the PDF files and open in Adobe Acrobat to properly display the bookmarks. Please click on the bookmarks to navigate the archives. This preview shows what the PDF	**Rubric Results Review** Start: Spring 2025 Completion: Spring 2025 and repeated each semester

Conditions Not Met	Corrective Actions	Timeline
List the number and title of each condition that must be addressed in the Plan to Correct.	*Provide a <u>narrative describing the corrective actions that have been taken and those that are planned but not yet implemented</u>. For all actions taken, provide supporting evidence as described under the relevant Condition in the 2020 Conditions and 2020 Guidelines for the Accreditation Process.*	*List the timeline for all corrective actions, including actual or planned start and completion dates.*
	should like with the bookmarks displayed: [Preview of SC.6 Bookmarks](#) [ARH 619 SP25 Rubric Student 1.pdf](#) [ARH 619 SP25 Rubric Student 2.pdf](#) [ARH 619 SP25 Rubric Student 3.pdf](#) [ARH 619 SP25 Rubric Student 4.pdf](#)	
	Corrective Action 5: Proposed Curriculum Updates Rubric results showed that all CLOs met the 80% benchmark. Improvements will be sought for SC.6 outcomes that did not reach 100%. Updates will include more structured guidance on articulating design and performance goals and standardizing the format for documenting decision-making processes. In addition, the CLOs and the Course Rubric will be edited to clarify expectations to students. **Supporting Evidence:** [Curriculum Assessment & Rubric Results for ARH 619 Integrated Design Studio from Spring 2025](#) [ARH 619 Meeting Notes 1 Course Archives](#) [ARH 619 Meeting Notes 2 Course Updates](#)	**Curriculum Updates** Start: Summer 2025 Completion: Fall 2025 and repeated based on rubric results
	Corrective Action 6: Course Rebuild for ARH 605 Assessment of student work from spring 2025 showed that more emphasis is needed on documenting evidence-based decision-making processes. A course rebuild is planned for ARH 605 Environmental Controls & Integrated Building Systems. The rebuild will expand on building performance analysis. For example, Climate Studio assignments will be expanded and COMFEN assignments removed for a closer alignment with the ARH 619 Integrated Design Studio. **Supporting Evidence:** [Course Build Request Form for ARH 605 Environmental Controls and Integrated Building Systems](#)	**Course Rebuild** Start: Summer 2025 Completion: Spring 2026